

Committee on the Agenda for the Business Meeting

General Description

- Committee is standing
- Number of members is three
- Term is for two years

Principal Activities

To discuss problems and to attempt to facilitate consideration of problems that are to appear on the agenda of a Business Meeting. The purpose is to make Business Meetings orderly and effective. The committee does not have legal or administrative power. It is intended that the committee consider what may be called “quasi-political” motions. The committee has several possible courses of action on a proposed motion, including but not limited to:

1. doing nothing;
2. conferring with supporters and opponents to arrive at a mutually accepted amended version to be circulated in advance of the meeting;
3. recommending and planning a format for debate to suggest to a Business Meeting;
4. recommending referral to a committee;
5. recommending debate followed by referral to a committee.

There is no mechanism that requires automatic submission of a motion to the committee. However, if a motion has not been submitted through the committee, it may be thought reasonable by a Business Meeting to refer it rather than to act on it without benefit of the advice of the committee.

A box almost identical with the above statement and giving membership of the Committee deadline dates is published with the program of each meeting at which there is a Business Meeting.

Motions are rarely submitted to the Committee. There is always the possibility that a motion will meet the conditions of the exception in Article X, Section 1 of the bylaws of being recommended by the Council and accepted for discussion by the Business Meeting two days later. It is also possible that informal last minute notice will be given of business not for “final action.” Thus a meeting of the committee is scheduled every January and August between the Council and Business Meetings and is called off if no committee business has appeared.

Other Activities

Miscellaneous Information

The business of this committee can be done by mail, electronic mail, or telephone, expenses which may be reimbursed by the Society. An explanation of travel expense reimbursement of volunteers for this committee is attached. This committee has been designated at **LEVEL F**.

Note to the Chair

Committee chairs should be informed, at the beginning of each fiscal period, the budget of their

committees and cautioned to remain within the budget. Such items as travel reimbursement to, accommodations for, and meals for guests of any kind fall within these budgets.

Work done by committees on recurring problems may have value as precedent or work done may have historical interest. Because of this, the Council has requested that a central file system be maintained for the Society by the Secretary. Committees are reminded that a copy of every sheet of paper should be deposited (say once a year) in this central file. Confidential material should be noted, so that it can be handled in a confidential manner.

Authorization

Council Minutes 11 April 1976, p.10.

updated 10/90; 8/94; 5/95; 7/04(1 mem. per RJD); 8/09

Past Members

Year Members

1989	M.Salah Baouendi, Robert M.Fossum, Carol L.Walker
1990	M.Salah Baouendi, Robert M.Fossum, Carol L.Walker
1991	M.Salah Baouendi, Robert M.Fossum, Carol L.Walker
1992	M.Salah Baouendi, Robert M.Fossum, Carol L.Walker
1993	Carl C.Cowen, Robert M.Fossum, Rebecca A.Herb
1994	Carl C.Cowen, Robert M.Fossum, Rebecca A.Herb
1995	James A.Donaldson, Robert M.Fossum, Steven G.Krantz
1996	James A.Donaldson, Robert M.Fossum, Steven G.Krantz
1997	James A.Donaldson, Robert M.Fossum, John M. Franks
1998	James A.Donaldson, Robert M.Fossum, John M. Franks
1999	Robert J. Daverman, Raymond L. Johnson, Robert K. Lazarsfeld
2000	Robert J. Daverman, Raymond L. Johnson, Robert K. Lazarsfeld
2001	Robert J. Daverman, Raymond L. Johnson, Robert K. Lazarsfeld
2002	Robert J. Daverman, D. J. Lewis, Calvin C. Moore
2003	Robert J. Daverman, D. J. Lewis, Calvin C. Moore
2004	Robert J. Daverman
2005	Robert J. Daverman
2006	Robert J. Daverman
2007	Robert J. Daverman
2008	Robert J. Daverman
2009	Robert J. Daverman