

Book Donations Steering Committee

General Description

- Committee is standing
- Number of members is three
- Term is three years

Principal Activities

The steering committee sets policy guidelines, receives and assesses annual reports on activity within the program, advises AMS staff if and when policy issues arise, and stands ready to advise AMS Staff on making appropriate matches of donors and requests.

Other Activities

Miscellaneous Information

The business of this committee can be done by mail, electronic mail, or telephone, expenses which may be reimbursed by the Society.

Note to the Chair

Committee chairs should be informed, at the beginning of each fiscal period, of the budget of their committees and cautioned to remain within the budget. Such items as travel reimbursement, accommodations, and meals for guests of any kind fall within these budgets.

Work done by committees on recurring problems may have value as precedent or work done may have historical interest. Because of this, the Council has requested that a central file system be maintained for the Society by the Secretary. Committees are reminded that a copy of every sheet of paper should be deposited (say once a year) in this central file. Confidential material should be noted, so that it can be handled in a confidential manner.

Authorization

Committee was established in April 2001. See April 2001 Council Minutes, Item 6.2.

Updated: 8/09; 07/09/13 updated membership and edited Note to the Chair; 1/14 Changed name from "Books and Journals Donations Steering Committee" to "Book Donations Steering Committee" see Council Minutes January 14, 2014, Item 3.2.

Past Members

A list of current and past members is available here:

<http://www.ams.org/about-us/governance/committees/bjdonation-charge.pdf>