

## Employment Services Advisory Board

### General Description

- Committee is standing
- Number of members is three at large members appointed by the President
- Term is three years

### Principal Activities

The Committee provides advice and guidance to the AMS staff in the area of employment services for mathematical scientists and those who hire them. Responsibilities include immediate attention to various policy questions that may arise from time to time, as well as a long-term view of the needs of the community, and the adequacy of AMS programs to meet those needs. The Advisory Board should update the Committee on the Profession annually about the state of AMS employment services and any current policy discussions or concerns.

### Other Activities

### Miscellaneous Information

The business of this committee can be done by mail, electronic mail, or telephone, expenses which may be reimbursed by the Society.

### *Note to the Chair*

Committee chairs should be informed, at the beginning of each fiscal period, of the budget of their committees and cautioned to remain within the budget. Such items as travel reimbursement, accommodations, and meals for guests of any kind fall within these budgets.

Work done by committees on recurring problems may have value as precedent or work done may have historical interest. Because of this, the Council has requested that a central file system be maintained for the Society by the Secretary. Committees are reminded that a copy of every sheet of paper should be deposited (say once a year) in this central file. Confidential material should be noted, so that it can be handled in a confidential manner.

### Authorization

Created 04 January 2009 Council Minutes, Item 4.7.2; *updated 8/09; 10/13 Note to Chair, membership*

### Past Members

A list of current and past members is available here:

<http://www.ams.org/about-us/governance/committees/empboard-past.html>