Charge to the Nominating Committee

General Description

- Committee is standing.
- Number of members is nine.
- Term is three years beginning on 01 January after year of election.
- This is a committee of the Council.

Principal Activities

The Nominating Committee (NC) recommends to the Council a slate of officers for election in the fall election. (In the event that changes are made to the Bylaws that affect the election process, these charges are changed accordingly.)

1. Every odd year the committee recommends two nominees for election to the position of President Elect as well as a Nominator for each candidate.

2. Every year the committee recommends two nominees for election to the position of Vice President.

3. Every year the committee recommends up to ten nominees for election to the position of Member at Large of the Council.

4. Every year the committee recommends up to two nominees for election to the position of Trustee.

5. The committee makes other recommendations and nominations as requested by the Council.

The Council is charged with the task of actually nominating the candidates for election. This is why the term recommends is used in the items above. (The Council has been known to change a recommendation, but infrequently.)

One of the duties involved in making these recommendations is to acquire from potential nominees willingness to stand for election and serve if elected.

Description

1. In each odd year a new President Elect is elected. The President Elect serves in this position for one year, then serves as President for two years, and then serves as Immediate Past President for one year.

1bis. For each candidate for the Presidency there should be an article appearing in the Notices extolling the mathematical and other virtues of the candidate. It has been suggested that the publication of such an article should be so great an honor that even losing the election would not matter and that the promise of this publication might convince a candidate to accept the nomination. Thus, the choice of an author to write this article is almost as important a task as finding a candidate for the presidency.

*For the election of 2003, and all odd-numbered years since, the Nominating Committee has made recommendations for candidates for President Elect a full year in advance of the election.*
It is envisioned that a nominating article will contain an overview of the mathematical contributions of the nominee as well as some biographical information. The article might run from 5 to 8 printed pages. The Council suggests that the nominee have input into the choice of a nominator.

2., 3. Contested Positions. The positions of Vice President and Member at Large of the Council are contested. The NC normally recommends two candidates for each position. However candidates for these positions can also be recommended to the Council by petition. The petition procedure begins in November of the year before an election when the forms and rules are published in the Notices. Until recently the Council wanted to nominate exactly ten candidates to stand for election to the post of Member at Large, which meant that nominations by petition for those posts had to be merged with the suggestions of the Nominating Committee. To produce more efficient merging, the Nominating Committee recommended to the April 2003 Council a change in the deadline for Nominations by Petition. Instead of approving the recommendation, the Council instructed the Nominating Committee simply to prepare two recommendations per post to be filled (in effect, to recommend ten candidates for election to the post of Member at Large of the Council and two candidates for that of Vice President). The sense of the Council seemed to be that, when nominations by petition were presented, the Council would nominate more than twice the number of candidates to stand for that election. Nominations by petition are very rare.

The Council of 12 April 2003 adopted the following:

The Nominating Committee shall produce two nominations per post to be filled (independent of any nominations by petition that might be filled on behalf of suggestions for Vice President or for Council).

The Council of 12 January 1993 adopted the following:

I. Procedures and scheduling for the nomination process shall remain as at present. The NC should make some start on its deliberations in December, but will not meet face to face until the Winter meeting.

II. In order to ensure communication between NC and Council, there shall be an agenda item for discussion of NC plans during executive session of the Winter meeting provided this is requested either by the Chair of the NC or by the President, or a representative of the President. The NC chair shall be invited to attend for this item, expenses being borne by the AMS.

III. The NC chair or designated substitute shall attend Council in executive session at the Spring meeting for the discussion of the NC report, with expenses borne by the AMS.

IV. The Secretary shall keep the NC informed of any nominations by petition which appear likely to receive the prescribed number of signatures.

V. The Secretary shall inform candidates for any office (including NC) of the duties and conditions of the office.

VI. The briefing of the NC shall include description of Council policies on nomination.

VII. The chair of the NC shall be elected by the NC from among its second year members.

The Council of 17 April 1993 passed the following resolution:

Any member in good standing of the Society is eligible for candidacy and election to office or for membership on committees of the Society. In particular, residence in North America is not a prerequisite for candidacy for nomination for an office in the Society or for membership on committees of the Society.

Other Activities
The Chair of the Nominating Committee is also a member, ex officio, of the ECBT Nominating Committee, which makes recommendations about the reappointment of certain AMS officers.

**Miscellaneous Information**

The Committee usually meets at the Annual Meeting and makes an annual report to the Council. Travel expenses for attending this meeting are reimbursed. The chair of the committee is requested to attend the spring meeting of the Council at which reports of the committee are submitted. Other work by the committee is done by mail, telephone, electronic mail. Expenses incurred for these are also reimbursed. This committee is designated at Level B (explained on the travel voucher).

Election to membership on the Nominating Committee: Three members are elected to the committee each year in the Annual Election by the Membership. The President nominates candidates. Candidates may also be nominated by petition, a process that runs parallel to the nomination by petition for other contested positions of the Council.

Chair of the Committee: The Chair is now elected by the NC from among its second year members.

**Note to the Chair**

Work done by committees with recurring agenda items may have value as precedent or work done may have historical interest. Because of this, the Council has requested that a central file system be maintained for the Society by the Secretary. Committees are reminded that a copy of every sheet of paper should be deposited (say once a year) in this central file. Confidential material should be noted, so that it can be handled in a confidential manner.

**Authorization**

Committee was established in 1955.

Procedures have been changed over the years, the most recent in April 2003.

DRAFT: 03/06/90, 10/31/90, 12/12/91, 12/7/93; UPDATED: 11/29/99, 11/05/03 08/09

**Past Members**

A list of current and past members is available here: