

Notices Editorial Board

General Description

- Committee is standing.
- Number of members is approximately thirteen: one Chief Editor and twelve Associate Editors.
- Term of the Chief Editor is three years, January 1 through December 31.
- Terms of the Associate Editors are concurrent with that of the Chief Editor.
- Secretary serves *ex officio*.

Principal Activities

Other Activities

Miscellaneous Information

1. The Chief Editor of the *Notices* shall be appointed by the Council. Recommendations for appointment and reappointment shall be made by a committee consisting of the Executive Director (chair), the Secretary, the President, and two elected members of the Council appointed by the President. For new appointments, the committee should advertise widely to attract applications from the entire mathematical community. The recommendation of the committee along with a written rationale shall be brought to the Council for its approval.

2. Members of the Editorial Board of the *Notices* shall be nominated by the chief editor or chief editor-elect. Those nominations should be approved by the Council or, when appointments are made between meetings, by the Executive Committee of the Council. Members of the Editorial Board serve terms that end with the term of the Chief Editor nominating them.

This committee meets once per year at the Joint Mathematics meetings. This committee has been designated at **LEVEL B**.

Note to the Chair

Committee chairs should be informed, at the beginning of each fiscal period, of the budget of their committees and cautioned to remain within the budget. Such items as travel reimbursement, accommodations, and meals for guests of any kind fall within these budgets.

Work done by committees on recurring problems may have value as precedent or work done may have historical interest. Because of this, the Council has requested that a central file system be maintained for the Society by the Secretary. Committees are reminded that records of work should be kept and submitted annually to the Secretary for archival purposes. Confidential material should be noted, so that it can be handled in a confidential manner.

Authorization

00/00/90; Coun. updated 00/00/90; 4/09/05;4/06; 8/09; 7/13 members and edited Note to Chair

January 03, 2017 Council Minutes, Item 3.4

Clarified the terms of the Editors.

Past Members

A list of current and past members is available here:

<http://www.ams.org/about-us/governance/committees/notices-past.html>