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Robert Lee Nichols* (rnichols@fgcu.edu), 10501 FGCU Boulevard South, Fort Myers, FL 33965-6565. *Training and Evaluation of Graduate Teaching Assistants: Role of a Faculty Assistant Coordinator*. Preliminary report.

The department grew to a point where it needed to re-evaluate the current structure of the coordination of the Undergraduate Instructional Assistants (UIA), Graduate Instructional Assistants (GIA), and Graduate Teaching Assistants (GTA). The scope of responsibilities of the Faculty Assistant Coordinator (FAC) include: scheduling Instructional Assistants, working with the Graduate Faculty Coordinator to hire and manage new GTAs, creating payroll information for the payroll specialist and maintaining all records, acting as a mentor for GTAs, training all GTAs, conducting training sessions in pedagogy and instructional technology, coordinating the assignment of faculty mentors and facilitate teaching cells among GTAs for peer review of teaching, and coordinating the review and evaluation of GTAs with the Graduate Faculty Coordinator. Through the development of the position of FAC a more streamlined process was achieved. The supervision and development of UIAs, GIAs, and GTAs by a FAC improved the level of instruction in many of the fundamental courses of mathematics given to undergraduate students through the department. (Received July 08, 2015)