

Travel voucher for NSA support

AMS Summer Institute in Algebraic Geometry
Salt Lake City, July 13-31

Travel reimbursement through NSA is limited to US citizens and permanent residents, and is limited to the amount offered in the invitation letter you received from the AMS. If you have been offered support for your stay at the University Guest House or Residence, this will be payed directly from the grant, and therefore you don't need to request any reimbursement for that.

All travel reimbursements (whenever you drive, fly, take a train, etc) are based on the cost of the lowest economy fare. Reimbursement will be mailed at the address you provide below.

By Air: the NSA grant covers up to your roundtrip airfare ticketed through a US-flag carrier (see "Fly America Act"). You need to submit copy of itinerary and receipt. Airfare receipt must include your name, method and amount of payment. Paper or electronic copies are accepted. If your trip includes additional destination(s) you must submit a sample itinerary, representing what the fare would have been without the extra destination(s), along with your actual itinerary/receipt.

By Car: reimbursement will be based on the mileage indicated by Google maps from your home institution to the meeting site and back, 57.5 cents per mile, up to but not exceeding the cost of an economy class round-trip airfare (you must submit a sample air itinerary). Include a copy of the Google mileage directions/mileage as well.

Name (please print) _____

Mailing address _____

City _____ **State** _____ **Zip/Postal Code** _____

E-mail address _____

Travel dates _____

Please list below your actual expenses and deduct support offered from other sources (on the appropriate line):

Airfare (US carrier) _____

Ground transportation (specify: taxis, train, bus, etc) _____

Personal auto (specify miles) _____

Sign below and submit this form with all receipts either by email to

Gail Howick <howick@math.utah.edu>

or by regular mail at the following address

ATTN: Gail Howick
University of Utah
Department of Mathematics
155 S 1400 E
Salt Lake City, UT 84112-0090

Should you have any question, please email

Tommaso de Fernex <defernex@math.utah.edu>

I certify that the expenses I have incurred by attending the meeting, listed above, are correct and proper and are not less than the amount claimed. None of these expenses are being reimbursed from another source, except as noted above.

Date _____ **Signature** _____

NOTE: Remember to keep a copy of this voucher with related receipts for possible inspection by the Internal Revenue Service.