

## MINUTES

### AMS-MAA JOINT MEETINGS COMMITTEE

8:00 a.m., Sunday, January 9, 2011

Lafayette Suite, Marriott

New Orleans, Louisiana

Present were: Robert J. Daverman, Donald E. McClure, Tina H. Straley and Gerard Venema.

Also present were Michael Pearson (MAA Associate Executive Director, Director of Programs & Services), Michel Lapidus (AMS Associate Secretary), Ellen J. Maycock (AMS Associate Executive Director, Meetings and Professional Services), Donna Salter (AMS Program Supervisor), Penny Pina (AMS Director of Meetings & Conferences), Steve Weintraub (AMS Associate Secretary) and Carolyn Marshall (AMS staff support).

The chair for 2011 is the MAA Associate Secretary, Gerard Venema.

The following documents were attached for information: (a) a calendar of future joint meetings, (b) attendance figures for past January meetings and attendance by size of meeting, (c) geographical data on JMM participants. (**Attachment #1**)

### OPEN SESSION

#### I. NEW ORLEANS, LA, JANUARY 6-9, 2011, (Thurs.-Sun.) (Weintraub/Venema)

##### A. Scientific Program

1. AMS Scientific Program. Weintraub reported on the AMS scientific program. There were 60 special sessions and 685 contributed papers.
2. MAA Scientific Program. Venema reported on the MAA scientific program. There was a record number of abstracts so extra rooms were used at JW Marriott. There were 25 contributed paper sessions and 25 general sessions.

##### B. Registration Statistics

1. Pre-registrations received as of December 10, 2010. As of December 10, 2010, there were 4709 total registrations.
2. On-site Registration. Salter stated that there were 694 onsite registrations. In comparison, for San Francisco there were 872 registrations onsite and for Washington there were 619 registrations onsite.

Salter also reported that there were 6026 total registrations. Pina reported that there were 5134 mathematicians registered.

3. Registration Fee Waivers and Reductions. A list of waivers and reductions was attached. (**Attachment #2**)

### C. Mailing of Badges and Programs

Of the 3380 mathematicians who were eligible, a total of 2784 opted to receive their badges and programs by mail in advance of the meeting (82%).

### D. Survey

SurveyMonkey was used again for the JMM participant survey which was activated at the start of the meeting. It is expected that the bulk of the responses will occur after the meeting. Email will be sent to all participants after the meeting encouraging them to complete the survey. Suggestions from the committee on topics for future surveys are welcome. There will be a final report at the summer JMC meeting. A link was available that enabled any member of the committee to see the results directly. A copy of the survey was attached. (**Attachment #3**)

### E. Comments and/or Complaints.

Salter reported that there were no entries from the Comments and Complaints Log at the registration desk. However, comments made by the committee during general discussion were:

- Marriott versus JW Marriott was confusing.
- Elevators in Sheraton were terrible.
- Usage of the message boards is down because of mobile phones.
- Participants want to be able to create a self scheduler for JMM.
- Searchable program.
- Many participants use I-phone, Blackberry for internet would like for JMM to have smart phone application.

### F. Participant Services

- a. Committee Schedules by Email. Individual committee schedules for the New Orleans meeting were sent by email. As of December 10, 2010, there were 86 meetings scheduled (16 AMS, 9 Joint, 61 MAA) By comparison, for San Francisco there were 87 meetings scheduled (16 AMS, 7 Joint, 64 MAA).
- b. Colloquium Notes on Web. A link to a pdf copy of the Colloquium Lecture notes was again posted on the web before the meeting as opposed to shipping hundreds of copies to the meeting. Participants were notified of this link via the registration packet mailing, program booklet, hotel handouts and meeting newsletters.
- c. Welcome Flyers Distributed in Hotels. Welcome flyers prepared by staff were distributed to all JMM participants when they checked into all of the meeting hotels. A copy of the welcome flyer was attached. (**Attachment #4**)
- d. Detailed List of ADA Services included in Program. A detailed list of services available for participants with disabilities was included in the program. A copy of this list was attached. (**Attachment #5**)

## II. BOSTON, MA JANUARY 4-7, 2012, (Wed.-Sat.) (Lapidus/Venema)

### A. JMM Program

1. AMS Scientific Program. Lapidus reported on the AMS scientific program.

Will there be a Retiring Presidential Address?

George Andrews will give an address in 2012.

2. MAA Scientific Program. Venema reported on the MAA scientific program.

There will be a Porter Lecture and the committee will work with the AMS Public Awareness office to get word out about this lecture.

All five invited speakers have accepted.

### B. Meeting Announcements in *Focus*, *Notices*, and on the Web

The first announcement will appear in the October issues of *Focus* and *Notices*, and the Web version will appear in September. The deadline for all information for the October issue was July 1, 2011.

### C. Room Blocks/Rates

The following are the confirmed rates for the contracted hotels to date for 2012: Marriott Boston Copley Place (co-headquarters), Sheraton Boston (co-headquarters), Omni Parker House and Boston Park Plaza. The blocks at these hotels represent 85% of the total citywide block. Room blocks at additional overflow hotels will be negotiated by March 2011.

Marriott	\$159.00 single/double \$149.00 student single/double
Sheraton	\$159.00 single/double \$149.00 student single/double
Omni Parker House	\$149.00 single/double \$129.00 student single/double
Boston Park Plaza	\$122.00 single/double \$112.00 student single/double

Student rooms will represent 10% of the hotel blocks.

### D. Pre-Con Visit

There will be a pre-con visit to Boston, Massachusetts in March.

***END OF OPEN SESSION***

***10 MINUTE BREAK***

### III. EXECUTIVE SESSION

#### A. BOSTON, MA (continued)

##### 1. Duties of the Executive Directors

The following items will need to be completed over the next several months in accordance with the Joint Meetings Contract. The AMS Director of Meetings and Conferences will be reminding the Executive Directors that they are due.

- a. Exchange of Certificates of Insurance.
- b. Approve rates for advertising in the program.
- c. Approve hourly rates for MCD and other AMS departments to include the indirect costs.
- d. Approve exhibit fees.

##### 2. Block Schedule

A standard block schedule reflecting the current status of Boston, Massachusetts program was attached for review. Pina would like to change the hours of operation for the registration desk from 7:30am - 4:00pm to 7:30am – 6:00pm on the first day of the meeting. The committee was asked to approve this change.

**(Attachment #6)**

**ACTION ITEMS:** The JMC approved the hours of operation for the registration desk to 7:30am to 6:00pm on the first day.

The JMC approved the Council time on the block schedule to be 1:30pm to 10:00pm.

The JMC agreed that schools participating in the Graduate Student Fair should list degree programs to show what they are offering.

The JMC agreed that the Government speaker line should show “AMS” only.

### IV. FUTURE LOCATIONS

#### A. January 9-12, 2013, Wed.-Sat., San Diego, CA (Benkart/Venema)

Status Report. There were no changes to date.

#### B. January 15-18, 2014, Wed-Sat., Baltimore, MD (Miller/Venema)

Status Report. There were no changes to date.

#### C. January 10-13, 2015, Sat-Tues., San Antonio, TX (Weintraub/Venema)

Status Report. There were no changes to date

**D. January 6-9, 2016, Wed-Sat., Seattle, WA (Lapidus/Venema)**

Status Report. There were no changes to date.

**E. January 4-7, 2017, Wed-Sat., Atlanta, GA (Benkart/Venema)**

Status Report. There were no changes to date.

**F. January 10-13, 2018, Wed-Sat., San Diego, CA (Miller/Venema)**

Status Report. There were no changes to date.

**ACTION ITEMS:** The JMC agreed to have the DoMC look into the possibility of the Convention Center and new hotels in New Orleans for 2019 JMM.

The JMC agreed to have the DoMC look into other possible cities for the 2019 JMM.

**V. OLD BUSINESS**

**A. Minutes**

The minutes of the JMC meeting held June 8, 2010 in Washington, DC were attached and formal approval was requested. **(Attachment #7)**

**ACTION ITEM:** The minutes of the JMC meeting held in June 2010 in Washington DC were formally approved.

**B. Other Organizations**

A list of organizations approved by the DOMC was attached. **(Attachment #8)**

**C. Revenue Reports**

1. Exhibits Revenue

- a. As of December 10, 2010, revenue from exhibits totaled \$172,091.70. A report on exhibit sales was attached; there are eight new exhibitors in 2011, as noted. **(Attachment #9a)** Joint Books and Journals exhibit revenue as of that same date was \$450.00. **(Attachment #9b)** The total gross revenue from this project is \$172,541.70 versus \$169,661.00 budgeted.

A list of free or discounted booths and/or tables granted was also attached. **(Attachment #10)**

- b. It should be noted that the exhibits revenue for this year includes revenue from the AMS and MAA booths in the amount of \$35,993.00, so the total revenue for comparative purposes is \$136,548.70. Total exhibits revenue in San Francisco (not including the AMS and MAA booths) was \$130,770.60 and in Washington (not including the AMS and MAA booths) was \$138,645.80

2. Advertising Revenue

a. Advertising in the Program

A total of \$25,519.00 was budgeted for advertising revenue from the program. As of December 10, 2010 the anticipated revenues totaled \$17,223.00.

Companies who advertised in 2010 who did not advertise in 2011 are:  
AIM, Taylor & Francis/CRC Press, Elsevier, National Security Agency,  
Books/Cole, Cambridge University Press.

b. Badge and Program Mailing

A total of \$6,084.00 was budgeted for flyers for the badge and program mailing. Eight exhibitors and others paid for flyers in the badge and program mailing for total revenue of \$6,558.00. A report on the contents of the mailing was attached. **(Attachment #11)**

There were three companies that included flyers last year but not this year due to budgetary restrictions.

c. Newsletter

A total of \$104.00 was budgeted for advertising in the newsletter. We anticipate meeting that budget.

3. JMM Sponsorship Program

A total of \$21,500.00 was budgeted for sponsorships. Nine exhibitors paid for sponsorships for a total of \$29,000.00. **(Attachment #12)** For comparison there was \$31,395.00 in revenue for San Francisco with nine exhibitors.

**ACTION ITEM:** The JMC agreed that the DoMC explore adding JMM 2012 on the hotel key cards along with the sponsors name.

4. Miscellaneous Revenue

a. Mailing Lists

A total of \$619.95 was paid for mailing lists in advance of the meeting. A report of mailing lists sold for this meeting was attached. **(Attachment #13)**

b. Room Rental

Seven commercial groups paid a total of \$5,000.00 to use JMM meeting space in the hotels. Refer to attachment #8 for a list of these companies.

## **D. Exhibits**

### Exhibits Advisory Subcommittee in New Orleans

The DOMC shall serve as the Chair each year. The subcommittee met earlier that week. Pina gave an oral report on the ideas discussed at the meeting.

Pina reported that exhibitors liked the space and there was good flow in the exhibit hall. Exhibitors liked the idea of a Priority Point System for assigning exhibit booth space. There was also some discussion about artists, who displayed pieces in the art exhibit, wanting to exhibit but cannot afford the exhibit fees.

**ACTION ITEM:** Pina to explore a Priority Points System for exhibitors to be used when assigning exhibit booth space.

The JMC agreed to not have a special exhibits category for artists.

## **E. JMM Budget Projections**

The JMC budget projections were attached to reflect New Orleans 2011 as of October 31, 2010. Boston 2012 projections will be sent to the JMC in the Spring before the AMS and MAA receive the final budget for New Orleans. (**Attachment #14**).

## **F. ADA Compliance**

The DOMC will continue to keep monies in the budget for future requests.

Pina reported that a hearing impaired participant had to be accommodated at the last minute. Total cost is approximately \$900.00.

## **G. Child Care at the JMM in New Orleans, LA and Boston, MA**

Pina reported on the child care for New Orleans, LA. At the summer meeting Pina will report on the child care income. The JMC was asked if they wish to discuss future child care for the Boston JMM.

Straley commented that she visited the child care suite during the meeting and was very pleased at what she saw.

**ACTION ITEM:** The JMC agreed to continue providing child care for the 2012 JMM.

## **H. "Green" JMM Campaign**

The DOMC continues to emphasize the importance of reducing the environmental impact of this meeting. A list of the eco-friendly efforts made at this meeting was included in the program. A copy of this page was attached. (**Attachment #15**)

## **I. AWM Prizes**

The JMC agreed in June this year that they cannot accept the request from AWM to add the M. Gweneth Humphreys Award to the prize session. They also agreed that Daverman should encourage AWM to have its own prize ceremony, instead of being part of the Joint Prize Ceremony, if not for 2011, then certainly for 2012. There has been strong reaction from the community to this decision. The committee should discuss this reaction and whether it needs to reconsider the decision in light of the reaction.

**ACTION ITEM:** The JMC agreed that Daverman will suggest the following to AWM:  
 Have one screen for multiple names within a prize  
 Ok to have the three prizes with a no growth policy  
 Each prize will have 2 minutes for award presentation

Other comments about the prize session were:

- The video for the two awardees that were unable to attend was an exception to this meeting policy.
- Power Point presentation instead of the transparencies worked out well.
- Arrange for awardees to be prepared ahead of time in line and inform them where to stand for photographer.

**ACTION ITEM:** DoMC to work with staff on organizing procedures for stage.

## **VI. NEW BUSINESS**

### **A. JCW Panel**

In 2009, the Joint Committee on Women submitted a proposal to add a five-year series of panels on work and life balance issues to the block schedule. The JMC agreed to give the committee 1.5 hours on the schedule for the next two years and review the proposal again. Attached is the committee's report on the panel discussion held at the 2010 JMM. **(Attachment #16)**

**ACTION ITEMS:** The JMC agreed that they need to know what the attendance was for JCW Panel at the 2011 JMM and see a report before a decision can be made to renew the panel for the next three years.

### **B. Exhibit Awards**

In recognition of their longtime service to the meeting, exhibitors were given awards for the first time at the 2006 January meeting. There were two types of awards: 1) an engraved glass and black granite plaque for 25 years of service or more, and 2) framed certificates for 5, 10, 15, and 20 years of service. 10 exhibitors received an award that year for 25 years of service or more. Total cost for these awards (including certificates) was \$1182.

Since then we have continued to provide awards in the same manner with different variations on the plaque design and the amount of exhibitors reaching the 25-year mark has been minimal. Average cost for all awards given in 2007 – 2011 is \$270. Pina to hand out a picture of the design chosen for the one 25-year recipient this year, de Gruyter.

Does the committee want to continue providing awards to the exhibitors? If so, guidelines are needed for milestones reached in intervals of 5 years after 25 years. Nine exhibitors reached 30 years of service in 2011 but did not receive an additional award.

**ACTION ITEM:** The JMC agreed to giving plaques to exhibitors who have had 25, 35 and 50 years of service.

### **C. Fam Trips**



The DOMC frequently receives offers to visit potential sites for the JMM, which are called "fams" (familiarization trip). It is part of her job to scout out new possibilities for sites, but it is sometimes hard to sort through all the offers to determine which are most appropriate for a visit. Pina and Maycock would like suggestions from the JMC about how decisions on these trips should be made.

**ACTION ITEM:** The JMC agreed that the DoMC would email them when fam trips to viable cities for the JMM become available.

## **Not on Agenda**

### **D. Judges for Art Exhibit**

Straley would like to solicit for judges for the Art Exhibit. She suggested casting a net more broadly.

## **VII. DATES AND LOCATIONS OF FUTURE JMC MEETINGS**

### **A. Summer 2011**

The DOMC would like to hold a summer JMC meeting. The JMC was asked if they wish to meet this summer. If yes, the DOMC will look into dates for 2011. The JMC was asked if they should meet in Providence this year.

**ACTION ITEM:** The JMC agreed to meet in the summer in Providence.

### **B. Boston, MA, 2012**

The committee will meet Saturday, January 7, 2012, at 8:00 a.m. in Boston, MA.

## **VIII. FOR INFORMATION ONLY**

### **Committee Membership**

For the convenience of the committee, a current list of committee members, guests and staff, including addresses and other contact information, was attached. (**Attachment #17**)

----- Original Message -----

Subject: AWM participation in JMM Prize Ceremony  
 From: "Robert Daverman" <[daverman@math.utk.edu](mailto:daverman@math.utk.edu)>  
 Date: Tue, January 25, 2011 5:46 pm  
 To: [benkart@math.wisc.edu](mailto:benkart@math.wisc.edu)  
[jpipher@math.brown.edu](mailto:jpipher@math.brown.edu)  
 Cc: [mlmccarthy@awm-math.org](mailto:mlmccarthy@awm-math.org)  
[dem@ams.org](mailto:dem@ams.org)  
[tstraley@maa.org](mailto:tstraley@maa.org)  
[venema@calvin.edu](mailto:venema@calvin.edu)  
[daverman@math.utk.edu](mailto:daverman@math.utk.edu)

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Dear Georgia and Jill,

At its meeting on 09 January 2011 the Joint Meetings Committee (of the AMS and MAA) reconsidered AWM participation in the JMM prize session. I'm writing, at the direction of said Joint Meetings Committee, to invite you to continue to join us in that event.

Sorry for the hassles during the course of 2010. As I wrote earlier (or believe I wrote earlier), we are under pressure to keep the session short - the goal is to have it last no more than an hour. Despite the rather strict self-imposed limitation of 2 minutes per award, which was faithfully maintained for the most part, the ceremony lasted 66 minutes. Since the 2 minutes per prize felt about right, we are contemplating other steps to streamline the process. We'll let you know those steps once they are worked out, but trust you will enthusiastically endorse them.

So, the deal going forward is that AWM can make 3 awards at these ceremonies and has 6 minutes to present them. The AMS and MAA are imposing related limits on their own prize awards. Even though both societies think it is likely that they will have new prizes to award in the future, each is committed to keeping the number of awards announced at the JMM ceremony constant. For any new award added to the prize session agenda, another award will have to be taken off and announced by a different means. We will expect the same of AWM.

I fear this is making it sound as though prize awards are a pain. That's not the intended point, of course. To the contrary, it's a good thing to recognize remarkable achievements and great efforts. We don't do enough of that. The thrust in the current discussion is about seeking to conduct a recognition event that the audience enjoys.

Please let me know if you have questions,

Bob

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Robert J. Daverman  
 AMS Secretary