

Associate Treasurer

The American Mathematical Society is seeking applications and nominations of candidates for the post of Associate Treasurer. An Associate Treasurer is an officer of the Society and is appointed by the Council to a two-year term. In this case the first term will run 01 February 2012–31 January 2014. Reappointments are possible and desirable. All necessary expenses incurred by an Associate Treasurer in performance of duties for the Society are reimbursed, including travel and communications.

Duties

The primary responsibilities of an Associate Treasurer, like those of the treasurer, are to administer or to supervise the administration of fiscal policies laid down by the Trustees. To monitor the receipt and expenditure of funds and the care of investments. To monitor budgets and trends of finance over periods of years. To review salary policy and its applications to individuals. The Associate Treasurer has all the duties of the Trustees in general. The Associate Treasurer watches over the finances of *Mathematical Reviews* and over the administration of salary policy up to department head.

Applications

An Associate Treasurer is appointed by the Council upon recommendation of the Executive Committee and Board of Trustees. Applications, consisting of a CV and a letter expressing interest and relevant background, should be sent to:

AT Search Committee
c/o Sandy Golden
Office of the AMS Secretary
Department of Mathematics
302A Aconda Court
University of Tennessee
Knoxville, TN 37996-0614

email: golden@math.utk.edu

Applications received by 31 July 2010 will be assured full consideration.

The American Mathematical Society is an Equal Opportunity Employer.