At its meeting in January 2004, the AMS Council approved the establishment of a new award called the AMS Award for an Exemplary Program or Achievement in a Mathematics Department. It is to be presented annually to a department that has distinguished itself by undertaking an unusual or particularly effective program of value to the mathematics community, internally or in relation to the rest of society. Examples might include a department that runs a notable minority outreach program, a department that has instituted an unusually effective industrial mathematics internship program, a department that has promoted mathematics so successfully that a large fraction of its university’s undergraduate population majors in mathematics, or a department that has made some form of innovation in its research support to faculty and/or graduate students, or which has created a special and innovative environment for some aspect of mathematics research.

The prize amount is $1,200. All departments in North America that offer at least a bachelor’s degree in the mathematical sciences are eligible.

The Prize Selection Committee requests nominations for the initial award, which will be presented at the Joint Mathematics Meetings in San Antonio, Texas, in January 2006. Letters of nomination may be submitted by one or more individuals. Nomination of the writer’s own institution is permitted. The letter should describe the specific program(s) for which the department is being nominated as well as the achievements that make the program(s) an outstanding success, and may include any ancillary documents which support the success of the program(s). The letter should not exceed two pages, with supporting documentation not to exceed an additional three pages.

All nominations should be submitted to the AMS Secretary, Robert J. Daverman, American Mathematical Society, 312D Ayres Hall, University of Tennessee, Knoxville TN 37996-1330. Include a short description of the work that is the basis of the nomination, with complete bibliographic citations when appropriate. The nominations will be forwarded by the Secretary to the Prize Selection Committee, which will make the final decision on the award.

**Deadline for nominations is April 1, 2005.**